

CITY OF HANFORD



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PUBLIC RECORDS REQUEST FORM

Name _____ Date Requested _____

Date Requested _____

Address _____

Email

Telephone _____

Company

Description of Document(s)

Please be specific

The City Clerk's office will make every effort to respond effectively to all requests in a timely manner, but not later than the 10-day period, or extensions thereof, as provided by Government Code Section 6253.